

**ERVIN and  
ASSOCIATES**  
**INCORPORATED**

FI-155074

September 5, 1996

SENT VIA FACSIMILE TO 202/619-8365

Ms. Yvette C. Magruder  
Freedom of Information Act (FOIA) Officer  
U.S. Department of Housing and Urban Development  
Executive Secretariat's Office  
Room 10139, 451 Seventh Street, S.W.  
Washington, D.C. 20410

Re: Freedom of Information Act Request  
Agency Officials Property Appointed to be Officially Involved In  
SWAT Procurement DU100C000018485

Dear Ms. Magruder:

In response to Ervin and Associates' Bid Protest, GAO File No. B-272922, we received a redacted version of the Contracting Officer's statement signed by A. Delores Ammons-Barnett, Contracting Officer. Paragraph 11 in this response states that:

"To my knowledge, no agency official, other than those properly appointed to be officially involved in the procurement process for this solicitation, has had any involvement in the selection process for this solicitation."

Please consider this a formal request under the Freedom of Information Act for the following:

- A list of all individuals other than the members of the Technical Evaluation Panel who are or at one time were "properly appointed to be officially involved in the procurement process for this solicitation";
- All documents defining each of these individuals role in the procurement process;
- Any correspondence from these individuals questioning or recommending against the Technical Evaluation Panel's recommendation;
- Any correspondence from these individuals requesting members of the Technical Evaluation Panel to change their recommendations; and
- Any correspondence from members of the Technical Evaluation Panel refusing to change their recommendation.

Ervin and Associates agrees to pay all applicable fees associated with preparing the response to our request, and we understand that HUD will inform us of the amount owed once it is determined. If you should have any questions, or need any further information, please do not hesitate to call me directly at 301/469-3404.

Very truly yours,  
**ERVIN and ASSOCIATES, INCORPORATED**

*Mark Dellonte*  
Mark R. Dellonte

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