

**ERVIN and
ASSOCIATES
INCORPORATED**

FI-155754

VIA FACSIMILE TO 202/619-8365

September 5, 1996

Ms. Yvette C. Magruder
Freedom of Information Act (FOIA) Officer
U.S. Department of Housing and Urban Development
Executive Secretariat's Office
Room 10139, 451 Seventh Street, S.W.
Washington, D.C. 20410

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EXECUTIVE SECRETARIAT

Re: Freedom of Information Act Request
Dewey Ballantine Contract Number DU100C000018427
Legal Services for Mortgage Sales

Dear Ms. Magruder:

Please consider this a formal request under the Freedom of Information Act (FOIA) for the following:

- A copy of Contract Number DU100C000018427 entitled "Legal Services For Mortgage Sales", (Myrna Gordon, GTR), and any modifications to said Contract;
- Copies of all Task Orders issued under this contract;
- The total fees paid to Dewey Ballantine under this contract;
- The total funds allocated under this contract;
- A listing of all subcontractors used by Dewey Ballantine in the performance of this contract including but not limited to Sarah Johnson and Liz Friedgut, including fees paid to each subcontractor;
- Copies of all invoices submitted under this contract which include pass through payments to or documentation of the use of subcontractors; and
- A copy of all documentation by HUD approving the use of all subcontractors, including but not limited to Sarah Johnson and Liz Friedgut, on this contract.

Ervin and Associates agrees to pay all applicable fees associated with preparing the response to our request, and we understand that HUD will inform us of the amount owed once it is determined. If you should have any questions, or need any further information, please do not hesitate to call me directly at 301/469-3404.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED

Mark Dellonte

Mark R. Dellonte