

**ERVIN and  
ASSOCIATES  
INCORPORATED**

FI - 1557400

VIA FACSIMILE TO 202/619-8365

September 5, 1996

Ms. Yvette C. Magruder  
Freedom of Information Act (FOIA) Officer  
U.S. Department of Housing and Urban Development  
Executive Secretariat's Office  
Room 10139, 451 Seventh Street, S.W.  
Washington, D.C. 20410

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SEP 5 4 55 PM '96  
EXECUTIVE  
SECRETARIAT

Re: Freedom of Information Act Request  
Note Sale Status Reports

Dear Ms. Magruder:

Hamilton Securities' Crosscutting Task Order under Contract DU-18505 lists certain deliverables which we believe would have prepared for all Note Sales, even before the Crosscutting Task Order was issued. We would like to request under the Freedom of Information Act the following three items for all Note Sales to date:

- The written summary of the optimization analysis;
- The written summary of credit subsidy activity for use in preparation of the HUD budget; and
- Post Auction Reports on each loan sale and additional observations and recommendations that may assist HUD and the loan sales team in future activities.

Ervin and Associates agrees to pay all applicable fees associated with preparing the response to our request, and we understand that HUD will inform us of the amount owed once it is determined. If you should have any questions, or need any further information, please do not hesitate to call me directly at 301/469-3404.

Very truly yours,  
ERVIN and ASSOCIATES, INCORPORATED



Mark R. Dellonte