

To: Ann Aldrich
Fax#: 202/619-8365
From: David Ervin
Phone#: 301/469-3422

Date: February 6, 1997
Pages: 2
(includes this cover page)

COMMENTS:

Enclosed is a new Freedom of Information Act Request.

Re: Budget for Office of Community Planning
and Development

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**ERVIN and
ASSOCIATES**
INCORPORATED

FI-174618

VIA FACSIMILE TO 202/619-8365

February 6, 1997

Ms. Ann Aldrich
Executive Secretariat
U.S. Department of Housing and Urban Development
Executive Secretariat's Office
451 Seventh Street, SW, Room 10139
Washington, D.C. 20410

Re: Freedom of Information Act Request
Budget for Office of Community Planning & Development

Dear Ms. Aldrich:

Under the provisions of the freedom of information act, please provide us with actual expenditures compared to the budgets for the above referenced group for the past three years. We are particularly interested in any overruns in travel, systems, consultants or staff.

Ervin and Associates agrees to pay up to \$50 for the processing of this request. If the anticipated fees exceed \$50, please call me so I may revise the request.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED


David J. Ervin

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