

**ERVIN and
ASSOCIATES**
INCORPORATED

ME-181407

March 27, 1997

SENT VIA FACSIMILE

Ms. Ann Aldrich
Executive Secretariat
U.S. Department of Housing and Urban Development
Room 10139
451 Seventh Street, SW
Washington, D.C. 20410-3000

Re: Freedom of Information Act Request
Information Pertaining to Credit Subsidy Files/Programs and the Federal
Housing Administration Contract Tracking System

Dear Ms. Aldrich:

The "Statement of Work" for Request for Proposals number DU100C000018560, entitled Technical Assistance Services to Support Budget Preparation and Execution Functions of the Office of Housing, states that the Office of Budget and Field Resources has created and maintains "voluminous credit subsidy files/programs to track cohorts of various lines of business." They also maintain the Federal Housing Administration Contract Tracking System (FFACTS) which is a computer accounting system that provides information on actual expenses by fund account and control over obligations and payments.

Under the provisions of the Freedom of Information Act (FOIA) we request that you send us documents pertaining to each of these systems. Specifically we are interested in knowing what type of information is contained in each system, i.e., a general description of the data fields.

Releasing the requested information to us is in the public interest because it is likely to contribute significantly to public understanding of the operations or activities of the government, and is not primarily of a commercial interest. Considering this, we request a waiver of all fees relating to this request.

If you have any questions, I can be reached at (301) 469-3422.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED


David J. Ervin

RECEIVED
MAR 28 7 50 AM '97
EXECUTIVE
SECRETARIAT