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ASSOCIATES

FAX
COVER

FI-191216

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To: Pat Morgan
From: David Ervin
Phone #: 301/469-3422

Date: 6/12/97
Pages: 3
(includes cover page)

COMMENTS:

Enclosed are two (2) new FOIA requests.

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FI-191216

June 12, 1997

Ms. Pat Morgan
Director, Executive Secretariat
U.S. Department of HUD
451 Seventh Street, SW, Room 10139
Washington, D.C. 20410

Via Facsimile to (202) 619-8365

Re: Freedom of Information Act (FOIA) Request
Amy Anthony Work On Portfolio Reengineering

Dear Ms. Morgan:

Ervin and Associates has been advised that Amy Anthony, a close associate of Austin Fitts and Helen Dunlap, has entered into a contract with HUD to assist in the implementation of the Portfolio Reengineering Demonstration Program.

Under the Provisions of the Freedom of Information Act, please provide any documentation regarding the award of such contract, including:

- Any correspondence between HUD and Ms. Anthony;
- The RFP and/or Statement of Work for these Services;
- Any Contracts, Contract Modifications, Task Orders, Task Order Modifications, Purchase Orders or Purchase Order Modifications for these services;
- Any internal HUD contracting documents relating to the procurement of such services, including but not limited to form HUD-720 and form HUD-24012 (if applicable) and any attachments to the contracting documents.

The requested information will not be used for profit making activities and we have no commercial interest in the requested information. Therefore, any fees assessed should be done so subject to the restrictions on fees applicable to non-commercial requesters. Ervin and Associates agrees to pay up to \$50 for the processing of this request. If the anticipated fees are to exceed \$50, please call me at (301) 469-3422 so we may have the opportunity to reformulate our request.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED


David J. Ervin

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