

ERVIN and ASSOCIATES

INCORPORATED

FT-193102

June 30, 1997

Ms. Pat Morgan
Director, Office of the Executive Secretariat
U.S. Department of Housing and Urban Development
451 Seventh Street, SW, Room 10139
Washington, D.C. 20410-0500

Via Fax to (202) 619-8365

Re: Freedom of Information Act Request
NAPA Report, HUD Staffing & Management Study

Dear Ms. Morgan:

Under the provisions of the Freedom of Information Act, please provide us with the following documentation regarding the NAPA Study completed under contract DU100C000005912:

- The final report issued to HUD;
- All enabling paperwork, including the contract and any contract modifications;
- Any internal HUD documentation regarding the engagement of NAPA, including the need for such a study; and
- All documentation regarding Hamilton Securities role in or contribution to the NAPA study.

Please note that the information requested is not for profit making activities. Considering this, Ervin and Associates should be considered a non-commercial requester and any fees assessed should be subject to the limitations on fees for non-commercial requesters.

Ervin and Associates agrees to pay up to \$50 for the processing of this request. If the anticipated fees exceed \$50, please call me at (301) 469-3422 so I may have the opportunity to reformulate the request.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED

David J. Ervin
David J. Ervin

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