

ERVIN and  
ASSOCIATES

FI-225143

~~INCORPORATED~~

March 20, 1998

Ms. Pat Morgan  
Director, Office of the Executive Secretariat  
U.S. Department of Housing and Urban Development  
451 Seventh Street, SW, Room 10139  
Washington, D.C. 20410-0500

Via Fax to (202) 619-8365

Re: Freedom of Information Act Request  
Re-optimization of Note Sales and Excluded Bid Reports

Dear Ms. Morgan:

We understand that within the past few months, the FHA Comptroller's Office, under the direction of Kathy Rock and Jerry Salzman, instituted a program to re-optimize many, if not all, of HUD's note sales. Under the provisions of the Freedom of Information Act, please provide us with the following documents:

- ▶ Any report produced in re-optimizing any of the note sales, including but not limited to optimization analyses and screened bid reports. ✓
- ▶ Any instructions relating to the re-optimization of the note sales.
- ▶ Any bidding documents used, relied upon or referred to in re-optimizing the note sales.
- ▶ Any work papers prepared in re-optimizing the note sales. *Exemption*

This request is being made pursuant to HUD's February 27, 1998 Federal Register Notice encouraging Freedom of Information Act Requests relating to note sales. Therefore, if HUD is assigning any special priority to these requests, this request should receive expedited processing.

Ervin and Associates agrees to pay up to \$100 for the processing of this request. If the anticipated fees are to exceed \$100, please call me immediately at (301) 469-3422 so I may have an opportunity to reformulate the request or approve the additional fees without delaying the processing of the request.

Very truly yours,  
ERVIN and ASSOCIATES, INCORPORATED



David J. Ervin