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March 26, 1998

Ms. Pat Morgan
Director, Office of the Executive Secretariat
U.S. Department of Housing and Urban Development
451 Seventh Street, SW, Room 10139
Washington, D.C. 20410-0500

Via Fax to (202) 619-8365

Re: Freedom of Information Act Request
March 1, 1998 NAPA Report

Dear Ms. Morgan:

According to our records, the final report by the National Academy of Public Administration ("NAPA") was due on March 1, 1998.

Under the provisions of the Freedom of Information Act, please provide any and all documents relating to this study, including but not limited to:

- ▶ The actual final report;
- ▶ All contracting documents relating to payment for this study;
- ▶ Any correspondence between HUD and NAPA during the preparation of this study; and
- ▶ Any responses to the report by HUD, Congress or any other party relating to the report.

Ervin and Associates agrees to pay up to \$50 for the processing of this request. If the anticipated fees are to exceed \$50, please call me immediately at (301) 469-3422 so I may have an opportunity to reformulate the request or approve the additional fees without delaying the processing of the request.

Very truly yours,
ERVIN and ASSOCIATES, INCORPORATED


David J. Ervin

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